

## PRIVACY POLICY

Snap-on UK Holdings Limited, Snap-on Finance UK Limited and SN SecureCorp Sales Limited are part of Snap-on Equipment Limited and are all UK registered companies. Snap-on Equipment Europe Ltd. is a company registered in the Republic of Ireland. All of these companies are part of the Snap-on group ("Snap-on Group") of companies which may process your data. Snap-on UK Holdings Limited operates under the trading name of Snap-on, Snap-on Tools ("Snap-on Tools") Snap-on Diagnostics, Snap-on Industrial and SNA Europe in Europe. Snap-on Finance UK Limited operates under the trading name of Snap-on Finance and Snap-on Finance UK Limited, German Branch. ("Snap-on Finance"). SN SecureCorp Sales Limited operates under the trading name of Snap-on SecureCorp and SecureCorp ("Snap-on SecureCorp"). Snap-on Equipment Europe Ltd. operates a 'Tools Division' under the trading name of Snap-on, Snap-on Tools and Snap-on Equipment ("Snap-on Equipment Europe -Tools Division").

This Privacy Policy is available online at: <https://www.snapon.co.uk/footer-links/privacy-policy-terms-and-conditions/privacy>

To view additional notices related to Snap-on Finance UK Ltd and their use of information, please see the "Use of Information Policy" section located at the end of this Privacy Policy.

Should you have any questions or concerns regarding this Privacy Policy, or if you have any questions regarding the Snap-on group of companies, please contact: [DataProtectionManager@snapon.com](mailto:DataProtectionManager@snapon.com).

We appreciate your interest in the Snap-on Group of companies, our services and/or your visit to this website. The protection of your privacy in the processing of your personal data is an important concern to which we pay special attention during our business processes.

This Privacy Policy answers frequently asked questions about the kinds of data we collect and how it is used. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

### 1. What personal data do we gather?

We collect and process a range of personal data including:

#### **Data you give to us:**

- This is information about you that you give to us by filling in forms on our site, ordering product through our site or from a franchisee or other sales representative, or by corresponding with us by phone, e-mail, in person or at trade shows or events or otherwise. It includes information you provide when you make a purchase from a franchisee or other sales representative, register to use our site, subscribe to our service, search for a product, when you report a problem with our site, register for an event, and/or apply for employment by means of submitting your CV and employment application or completing an employment test or questionnaire. The information you give to us includes for example: name, title, date of birth, address, telephone number, national insurance number, purchase information, email address, fax number, country of origin/nationality, passport number, country of residence, financial and credit card information, personal description, photograph, education history, customer number, business-related information, preferences provided by Internet activity, survey responses marketing efforts, names of guests that will attend events with you, the

name of the company you work for or have worked for and, in certain employment application circumstances depending on the role you are applying for, criminal history.

#### **Data we collect about you:**

- With regard to each of your visits to our site we will automatically collect information about your visits through the use of various technologies, this will include information about your internet service provider, browser type, operating system, pages accessed on our sites and online sources, and the date and time of access in order to optimise your user experience and enhance your time spent with us online. We also receive information telling us what site you came to our site from. Our website, apps and online services use cookies to distinguish you from other users. This helps us to provide you with a good experience and also allows us to improve our site and services. For detailed information on the technologies we use, see Cookie section 11.

#### **Data we collect from other sources:**

- We may also receive information about you from other websites we operate or the other services we provide. We may also receive information about you from our franchisees, other sales representatives or agents. In this case we will have informed you when we collected that data if we intend to share that data internally and/or combine it with data collected on this site. We will also have told you for what purpose we will share and combine your data or when we do so, we ask the franchisees or agents to confirm that the information was legally acquired by them and that we have the right to obtain it from them and use it.
- We also work with third parties including, for example, referees, business partners, sub-contractors in technical, payment and delivery services, advertising networks, analytics providers, search information providers, lead generators, data aggregators, social media platforms, credit reference agencies job boards and recruitment agencies.
- During the recruitment process, should we obtain information from third parties, we will notify you upon receipt of the information and the purpose for which we intend to use that information.
  1. We may also receive information about you from third parties via the "Refer a Friend" program.
  2. Depending on the role you apply for, we may also perform Criminal Records checks or ask you to submit a personality test.
- We also enable you to submit information about other people. For example, we may request that you provide us with information about your franchisee, dealer or representative or, if you order a product for someone else online and want it sent directly to the recipient, you might submit the recipient's name and address. The types of personal data that may be collected about other people include: dealer or representative's name and contact information, and a product recipient's name, address, e-mail address, and telephone number. You may also provide us contact information for your current or former employers and supervisors as well as, personal references, if applying for employment. When applying for an event, you may supply us with the names and contact information of your employees and/or guests that will attend the event with you. You confirm that you have the appropriate consent to share that data with us.

#### **2. How is that personal data used by us?**

We may use personal data held about you in the following ways:

- **Website Experience:** for the technical administration of the website; for internal operations; for customer administration; for product surveys; for troubleshooting; for data analysis, data analytics, testing, and research and development purposes; to ensure that content from our site is presented in the most effective manner for you and for your computer; and as part of our efforts to keep our site safe and secure;
- **Business Uses:** to fulfil a transaction request or to carry out our obligations arising from any contracts you enter into with us or to send more information about becoming a franchisee or dealer; to carry out a credit check (see Snap-on Finance Use of Information Notice below for more detail); to send renewal notices; to establish and manage accounts; to register you and your guests for events; and to analyse and develop new products, services and website;
- **Employment:** To consider you for employment we may use your personal data for the interview and selection process; reference checking, establishing personality tests; fulfilling legal or regulatory requirements; ongoing communications between us; the onboarding process for successful candidates; and for certain roles on a pre-employment offer basis and / or continued monitoring following successful employment into certain roles, to perform Criminal Records checks and credit histories.
- **Providing Support:** to provide customer support, manage subscriptions, and respond to requests, questions, and comments; to notify you about changes to our service; and to measure how effectively we address your concerns;
- **Monitoring & Recording:** to handle any calls, chats or other interactions with us, including by the customer services team. Please be aware that it is our general practice to monitor and in some cases record such interactions for staff training or quality assurance purposes or to retain evidence of a particular transaction or interaction;
- **Mobile Applications:** to make available mobile applications, to implement social media platforms on some of our websites, to register on these platforms. Please refer also to any supplemental privacy policy that may be available with respect to these third party social media platforms;
- **Protecting our Rights and Property:** to protect our rights or property or that of our business partners, franchisees, dealers, suppliers, customers or others when we have reasonable grounds to believe that such rights or property have been or could be affected; to recover debts; to prevent, detect, identify, investigate, respond, and protect against potential or actual claims, liabilities and prohibited behaviour or activities;
- **Information for our Business Partners, Dealers and Franchisees:** to administer and develop our business relationship with you, the business partner, dealer or franchisee you represent, including sharing information with our group, to enter into or perform a transaction with you, to contact you as part of satisfaction surveys or for market research purposes;
- **Marketing:** to communicate about, and administer participation in, special events, programs, surveys, contests, sweepstakes, and other offers and promotions; to provide you with information about other goods and services we offer, or offered by others, that are similar to those that you have already purchased or enquired about and to send informational or promotional email messages to you, which you may opt out of receiving as described below; and
- **Surveys:** to request and receive from you information regarding your experience with our products and services. We may use the information to design offers customised to your interests.

### 3. On what basis do we gather and use your data?

By visiting our website and/or providing your personal data you are accepting and consenting to the practices described in this Privacy Policy.

#### 4. Is my personal data transferred or provided to third parties?

Snap-on Tools, Snap-on Finance, Snap-on SecureCorp, and Snap-on Equipment Europe - Tools Division are global organisations with affiliates, subsidiaries, business processes, management structures and technical systems that cross borders. As such, we will share the personal data we collect with Snap-on Incorporated, a Delaware, USA corporation, and other companies within the Snap-on Incorporated group of companies and transfer it to countries in the world where we do business, including the United States of America, United Kingdom, Ireland and other countries, in connection with the uses identified above and in accordance with this Privacy Policy. We may also share your data with a franchisee if you are a customer of a franchisee, have identified yourself as a customer of a franchisee or have requested that a franchisee contact you.

Subject to their compliance with applicable legislation and/or this Privacy Policy, we will also disclose your personal data to selected non-affiliated third parties, including those that perform transaction processing or servicing functions, credit reference agencies, personality testing agencies, debt collection agencies, and/or other companies that provide services on our behalf, professional service providers (including translators, legal advisers and accountants), adverse parties who have a legal right to receive such information and their counsel and experts, law enforcement authorities, and other government authorities.

We will disclose such data for the following purposes:

- to service the legal agreement between us and third parties, to enforce the terms of use, to meet our obligations to content and technology providers;
- to manage client, dealer, franchisee, and customer accounts effectively, to service and process transactions, to market products and services offered by us and our affiliated companies, to manage our business;
- to improve and optimise our site and services;
- to enable them to offer products or services that may be of interest to you (provided that you have consented), which you may opt out of receiving as described below;
- to consider your application for employment, we may disclose such data for the purposes of credit checking, personality tests and or Criminal Records checks; and
- To report, prevent, detect, identify, investigate, respond, and protect against potential or actual claims, liabilities and prohibited behaviour or activities under this Privacy Policy;
- as required by law in cases where we are under a duty to disclose or share your personal data in order to comply with any legal or regulatory obligation, or to protect our rights, property, or safety, as well as that of our customers, clients, dealers, franchisees or others or in response to a court order, subpoena or a law enforcement agency's request.

Circumstances may arise where, whether for strategic or other business reasons, we decide to sell, buy, merge or otherwise reorganise our business. Such a transaction may involve the disclosure of personal data to prospective or actual purchasers, or the receipt of such data from sellers. It is our practice to seek appropriate protection for data in these types of transactions.

We use non-identifying and aggregate information to better design and improve our web site and services and gather information for product management and development. For example, we may tell our sales and marketing staff that X number of individuals visited a certain area on our web site, or that Y number of software licenses were ordered during a particular time period. This aggregate information may also be shared with our affiliates, franchisees and independent dealers.

**5. How long will my personal data be kept for?**

We will endeavour not to keep your personal data in a form that allows you to be identified for any longer than is reasonably necessary for achieving the permitted purposes, to comply with our legal obligations, resolve disputes and enforce our agreements. This means that data will be destroyed or erased from our systems or anonymised when it has reached the applicable retention period and is no longer needed for legal or accounting purposes.

**6. Will my personal data be transferred to other countries?**

Personal Data may be transferred outside of the United Kingdom and outside of the European Economic Area ("EEA") to members of our group in the United Kingdom, Ireland and the United States of America and to other third parties as set out above, provided that certain conditions as set out in the applicable legislation are complied with. Your personal data will also be processed by staff operating outside the EEA who work for us. This includes staff engaged in, among other things, the fulfillment of your application, registration, order and/or the provision of support services.

We are party to a data transfer agreement with the members of our group and we will (i) keep that document up to date with current law, and (ii) only engage in personal data transfers from the EEA to outside the EEA in accordance with such an agreement or an alternative means of transfer in compliance with data protection legislation. For more information on the safeguards in place, please contact: [DataProtectionManager@snapon.com](mailto:DataProtectionManager@snapon.com)

**7. What security measures are in place to protect my personal data?**

We endeavour to protect the security of your personal data. We will seek to maintain administrative, technical and physical safeguards to protect against loss, misuse or unauthorised access, disclosure, alteration or destruction of your personal data.

Unfortunately, the transmission of information via the internet is not completely secure. Although we endeavour to protect your personal data, we cannot guarantee the security of your personal data transmitted to us or stored on our systems; any transmission is at your own risk. Once we have received your personal data, we will use procedures and security features to try to prevent unauthorised access. These procedures include physical, electronic, and managerial procedures.

**8. How do I update or access my personal data?**

We ask that you keep your data as up-to-date as possible so you may get the maximum benefit from us.

If you have an account with us then you can access and correct personal data that we keep in your online account by clicking on "Your Account" and entering your user id and password.

For other questions related to updating or changing your account information or if any errors in your personal data cannot be corrected by accessing "Your Account", please submit a request [here](#).

For information related to updating or changing information we hold about you obtained for the purposes of recruitment and or employment, please contact [employment@snapon.com](mailto:employment@snapon.com)

## 9. What rights do I have in relation to my personal data?

Depending on the circumstances, you may have the right to:

- request access to any personal data we hold about you;
- object to the processing of your data for direct-marketing purposes;
- ask to have inaccurate data held about you amended or updated;
- ask to have your data erased or to restrict processing in certain limited situations;
- request the porting of your personal data to another organisation in control of your personal data; and/or
- object to any decision that significantly affects you being taken solely by a computer or other automated process.

If you wish to make a formal request for information we hold about you, you can contact us, [here](#).

If you have any questions regarding the Snap-on group of companies and the information we hold about you, please contact [DataProtectionManager@snapon.com](mailto:DataProtectionManager@snapon.com).

## 10. How do I opt out of being contacted for promotional purposes?

You have the right to ask us not to send you marketing communications. We will usually inform you (before collecting the personal data) if we intend to use your personal data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect personal data. You can also exercise the right to prevent such processing at any time by:

- Clicking the unsubscribe link in any informational or promotional email that we send you.
- Emailing [ukmarketing@snapon.com](mailto:ukmarketing@snapon.com) if you want to modify your subscription, email and contact preferences or if you have questions about removing your name from our subscription lists.
- Calling our Customer Service Centre at (01536) 413800 or via email at [kettcustserv@snapon.com](mailto:kettcustserv@snapon.com) if you have any questions about changing your contact preference or require assistance in removing your name from our subscription lists.

## 11. Cookies

**What are cookies?**

Cookies are small text files which are stored on your browser or your computer's hard drive when you visit our website. Once you agree, the file is added to your browser or hard drive and the cookie allows the server to recognise you when you revisit. Our website uses cookies to distinguish you from other users. This helps us to provide you with a good experience when you visit, and also allows us to improve our site by analysing statistics. Cookies cannot be used by themselves to identify you. You can find more information about the cookies used on our site and the reasons why below.

**How does Snap-on use cookies?**

**The following types of cookies are used on this website:**

- **Session Cookies** - these are temporary cookies that remain in the cookie file of your browser until you close the browser. We collect standard internet log information and details of visitor behaviour patterns. We do this to collect information which will allow us to improve our site by tailoring it to the needs of users. We collect this information in a way which does not identify anyone
- **Analytical cookies** - the cookies we use for these purposes do not track your Internet usage after leaving our sites and we do not store personal information in them that others could read and understand.
- **Persistent cookies** – these remain in the cookie file of your browser for much longer (though how long will depend on the lifetime of the specific cookie). We only use these cookies to track your purchases (if any) and are considered strictly necessary.

Name of Cookie	Type of Cookie	Purpose
SecuredAccess_[page identifier]	Session	When a user completes a Titan secured content form, this cookie is set to grant them access to the secured content the form belongs to.
[page identifier]-[block identifier]	Session	Used to ensure form cannot be submitted by SPAM Bots.
SiteAlertDismissedPermanently[page identifier]_[block identifier]	Session	Used to remember users selection to not be prompted with the Site Alert message in the future.
Google Analytics	Analytical	Used to improve customer experience by distinguishing users and throttling the request rate.

## Changing your cookie settings

When you arrive on our site, you will be asked to agree to our use of cookies. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies as soon as you agree to their use. You can block cookies by following the instructions on your browser (usually located within the 'Help', 'Tools' or 'Edit' facility). To find out how to do this on the browser of your mobile phone you will need to refer to your relevant handset manual.

***Note, however, that if you use your browser settings to block all cookies (including essential cookies), or decline to agree to our use of cookies, you may not be able to access all or parts of our site.***

Except for essential cookies, all cookies will expire after two years.

## 12. What should I do if I think there has been a breach of the applicable data protection legislation or this Privacy Policy?

If you consider that the applicable data protection legislation or this Privacy Policy has not been followed, then you should raise the matter with our Data Protection manager at [DataProtectionManager@snapon.com](mailto:DataProtectionManager@snapon.com). Any breach will be taken seriously.

## 13. Modifications to this Privacy Policy

We reserve the right to modify this Privacy Policy at any time and without prior notice. We will post any changes on our website so please check regularly for the most recent version of this Privacy Policy. This version was posted on November 1<sup>st</sup> 2019.

## 14. Links

This site contains links to third party sites. Please be aware that we are not responsible for the content or privacy practices of those sites, and this Privacy Policy does not apply to information collected from you by those sites. We encourage you to read the privacy statements of each site that collects information from you. When you are leaving our site via a link to interact with a site that is not governed by this Privacy Policy, a new browser window will open. If your interaction with our site will require sending your information to a third-party site that is not governed by this Privacy Policy, we will clearly inform you before your information is sent.

## Snap-on Finance UK Limited

### USE OF INFORMATION NOTICE

For the purposes of the data protection legislation, the data controller in relation to any information you supply is Snap-on Finance UK Limited trading as Snap-on (“**Snap-on**”, “**we**”, “**us**” or “**our**”).

To the extent that we determine the manner and the purpose of processing, we acknowledge that we are Data Controllers of your Personal Data (as such terms are defined in the Data Protection Act 1998 (and, from 25 May 2018, in the General Data Protection Regulation (EU) 2016/679 (the “**Regulation**”)). We undertake to act in accordance with the Data Protection Act 1998 (and, on and from 25 May 2018, the Regulation) at all times (including having in place adequate levels of security in respect of such Personal Data).

This Use of Information Notice sets out the basis on which we will collect and process your Personal Data and that of any third party whose Personal Data you supply to us. If we intend to make use of your Personal Data for any new purposes which would be considered incompatible with the purposes for which it was originally collected, as set out in this Use of Information Notice, we will notify you of such intended uses and seek your consent to such activities, prior to the commencement of any such processing. By completing this Preferred Customer Form you acknowledge that you have carefully read the terms below relating to disclosure of personal data and that you expressly and specifically accept them without any reservations or limitations whatsoever.

For further information about our data protection compliance please contact Snap-on Finance UK Limited Attention: The Compliance Department, Telford Way Industrial Estate, Kettering, Northants NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413825 (Monday - Friday 9am-4pm).

**Please read this Use of Information Notice carefully and in full as it contains important information regarding how we will use your Personal Data (and where applicable Personal Data relating to your financial associates) for the purposes of credit referencing, and for the purposes of entering, servicing and the performance of any obligations during the life of any agreement we may enter into with you.**

If we intend to make use of your personal data for any new purposes which would be considered incompatible with the purposes for which it was originally collected, as set out in this Use of Information Notice, we will notify you of such intended uses and seek your consent to such activities, prior to the commencement of any such processing.

#### **Use of Information within the Snap-on Group**

We and our Group companies both current and in the future, as we develop new business either on our own or with others (our '**Group**'), will process your Personal Data for the following purposes: (i) to identify you when you contact us; (ii) to help administer, and contact you about improved administration of, any accounts, services and products we have provided before, or provide now or in the future; (iii) to carry out marketing analysis and customer profiling (including with transactional information), conduct research, including creating statistical and testing information using data provided by you; (iv) to help to prevent and detect fraud or loss. We may also disclose information obtained about you in connection with pre-contractual eligibility assessments and/or any agreement we enter into with you to our agent companies, insurers, suppliers, advisers and any person to whom we assign our rights. Further details are contained below. A list of our Group companies can be found on our website [www.snapon.co.uk](http://www.snapon.co.uk).

We will also use your personal information for the following purposes: (i) to identify you when you contact us; (ii) to help administer, and contact you about improved administration of, any accounts, services and products we have provided before, or provide now or in the future; (iii) to carry out marketing analysis and customer profiling using Data provided by you; and (iv) to help to prevent and detect fraud or loss.

### **Credit Reference Agencies and Fraud Prevention Agencies**

In considering your application or any credit agreement, we may search your records at credit reference agencies and fraud prevention agencies. Those searches may add to your record details of our search, whether or not your application proceeds, and your application and these search results will be seen by other organisations that make searches. We may use a credit scoring system when assessing your application. We may also add to your record with the credit reference agencies details of your payments and any default or failures in connection with pre-contractual eligibility assessments and/or any agreement we enter into with you. We may also make periodic searches of your records during the life of any agreement which we enter into with you. It is important that you give accurate information to us. If you give false or inaccurate information, we will provide this information to fraud prevention agencies and other organisations involved in crime and fraud prevention (along with the names of your directors, where you are a company). Where you are a company, you will inform all your directors of this notice.

In connection with pre-contractual eligibility assessments and/or any agreement we enter into with you we may search records at credit reference agencies, which may be linked to your spouse/partner, or other persons with whom you are linked financially. For the purposes of this application you may be treated as financially linked and you will be assessed with reference to "associated records".

You agree that we may hold and process by computer or otherwise any information obtained about you in connection with pre-contractual eligibility assessments and/or any agreement we enter into with you and any other applications you have made to, and any agreement you may have with us. When credit reference agencies receive a search from us they may:

(i) Place a search "footprint" on your credit file whether or not this application proceeds. If the search was for a credit application the record of that search (but not the name of the organisation that carried it out) may be seen by other organisations when you apply for credit in the future.

(ii) Link together the records of you and anyone that you have advised is your financial associate including previous and subsequent names of parties to the account. Links between financial associates will remain on your and their files until such time as you or your spouse/partner, or other persons with whom you are linked financially successfully files for a disassociation with the credit reference agencies. They will also supply to us: (a) Credit information such as previous applications and the conduct of the accounts in your name and of your associate(s) and/or your business accounts (b) Public information such as County Court Judgments (**CCJ's**) and bankruptcies. (c) Electoral Register information; and (d) Fraud prevention information.

If you are provided with a finance facility and do not repay in full and on time, we may tell credit reference agencies who will record the outstanding debt. These records will be shared with other organisations and may be used and shared by us and them to:

(i) consider applications for credit and credit related services, for you and any associated person; and

(ii) trace debtors, recover debts, prevent or detect money laundering and fraud and to manage your account(s).

Records shared with credit reference agencies remain on file for 6 years after they are closed whether settled by you or defaulted.

Fraud prevention agency records will also be shared with other organisations to help make decisions on motor, household, credit, life and other insurance proposals and insurance claims, for you and members of your household. We and other organisations may access and use from other countries the information recorded by fraud prevention agencies. We may obtain and pass information about you to Experian and/or Equifax. You can contact Experian by writing to them at Consumer Help Service PO Box 8000, Nottingham NG80 7WF or by calling 0844 4818000 or log on to [www.experian.co.uk](http://www.experian.co.uk). You can contact Equifax by writing to them at Equifax Limited, Customer Service Centre, PO Box 10036, Leicester, LE3 4FS or by calling 0845 603 3000 or log on to [www.Equifax.co.uk](http://www.Equifax.co.uk).

For further information about the use of your personal information by credit reference and fraud prevention agencies, please visit [www.equifax.co.uk/crain.html](http://www.equifax.co.uk/crain.html) or [www.experian.co.uk/crain.html](http://www.experian.co.uk/crain.html)

### **Suppliers, Insurers and other third parties**

We may use the information referred to above and disclose it to the Supplier who introduced you to us and to other members of our group of companies, for the purposes of reviewing the conduct of each agreement for credit assessment, to our insurance management contractor who will contact you for the purposes of reviewing your compliance with the insurance obligations imposed upon you under each agreement, to service companies for administering and servicing each agreement and to enable us to carry out statistical analysis. We may also disclose information obtained about you in connection with each agreement to our agent companies, insurers, suppliers, advisers and any person to whom we assign our rights under each agreement.

We may also share your personal data with a third party if we syndicate part of our portfolio, if we assign debt to a third party, or if a new Supplier takes on delivery of services to you. If we do so and such use requires us to obtain additional consent for such processing activities, we will inform you of this prior to the commencement of such processing.

### **Marketing**

From time to time we may contact you in the ways described in this notice or in any other way about our similar products and services to those you have purchased, where you have explicitly consented to this. You can email [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) at any time to opt-out of receiving such marketing.

You can amend your marketing preferences at any time, either by unsubscribing from the marketing communication and/or by contacting: Snap-on Finance UK Limited Attention: The Information Department, Telford Way Industrial Estate, Kettering, Northants NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413825 (Monday - Friday 9am-4pm) with details of your request. Please note that where you receive communications with third parties, whilst we can remove you from our own internal marketing lists and not share your information further with such partners, you may also need to contact the party direct and/or unsubscribe for their marketing.

### **Data Transfers**

Personal Data may be transferred outside of the United Kingdom or countries in the European Economic Area to members of our group and other third parties such as service providers and organisations with whom we work to provide services to you or credit reference agencies with which we work, in countries that do not have the same standards of protection for Personal Data as the UK

or the European Union. We will, however, ensure sufficient protections are in place to safeguard your Personal Data by putting in place appropriate security measures including model contract clauses. If you would like to know more about the mechanisms we have in place please contact: Snap-on Finance UK Limited Attention: The Information Department, Telford Way Industrial Estate, Kettering, Northants NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413800 (Monday - Friday 9am-4pm) with details of your request.

### **Information storage, profiling, minimisation and processing**

We may hold and process by computer or otherwise any information obtained about you in connection with each agreement and any applications you have made to us and any agreements you may have entered into with us.

In order to ensure fair and transparent processing, we will, taking into account our processing activities, adopt appropriate procedures for the profiling of Personal Data, which shall include implementing technical and organisational measures which take into account the harm that may be suffered, and correct inaccuracies identified in Personal Data processed, so that risk of errors are minimised and your Personal Data is processed in a fair and secure manner.

We will only retain your personal data for as long as is necessary to fulfill our requirements in connection with pre-contractual eligibility assessments and/or any agreement we enter into, or as otherwise necessary for legal, business or accounting purposes.

We will regularly review the purposes for which we hold your Personal Data and will not hold it for longer than is necessary. We will also seek to minimise the Personal Data which we hold about you wherever possible.

If you wish to opt out of automated processing please contact Snap-on UK Holdings Limited and Snap-on Finance UK Limited, Attention: The Information Department, 23 Telford Way Industrial Estate, Kettering, Northamptonshire NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413825 and notify us of your request with sufficient detail so that we may identify you and honour the request.

### **Your Rights**

Subject to any overriding legal obligations, requirements and/or exemptions, you have the right to:

- (i) object to our processing of your Personal Data;
- (ii) request that we cease processing your Personal Data for the purposes of profiling;
- (iii) ask us to correct incorrect Personal Data which we may hold about you;
- (iv) request the erasure of Personal Data where it is no longer necessary for the purpose(s) for which it was originally collected (this does not affect our obligations to you as set out in this Use of Information Notice); and
- (v) upon applying to us in writing, to obtain Personal Data held by us about you and/or obtain a portable copy of your Personal Data in a machine readable format.

To exercise these rights or if you wish to opt out of automated decision making please submit a request via this site or contact The Information Department, 23 Telford Way Industrial Estate, Kettering, Northants NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413825 (Monday - Friday 9am-4pm) with details of your request with sufficient detail so that we may identify you and honour the request. Please note that we may ask you to provide a form of identification verification before we can give effect to any such request made by you.

### **Make a Complaint**

Wherever possible, if you have a complaint about our data processing activities, we would like to work with you to resolve this. If you have a complaint please contact: The Information Department, Telford Way Industrial Estate, Kettering, Northants NN16 8SN, emailing [SOFInfoDept@snapon.com](mailto:SOFInfoDept@snapon.com) or call +44 (01536) 413825 (Monday - Friday 9am-4pm) with details of your request.

You may also make a complaint about our data processing activities to a supervisory authority. For the UK, this is the Information Commissioner's Office, at [www.ico.org.uk](http://www.ico.org.uk).